

MEGHNA BANK LTD.
together we sail



Head Office, Suvastu Imam Square (L-6)
65 Gulshan Avenue (Gulshan-1)
Dhaka

Ref : MGBL/HO/GSD/Sales Center/2021
Date : April 20, 2021

**Tender Notice for Interior Decoration Works of Sales Center at Medona Tower, 3rd
floor, 28 Mohakhali C/A, Dhaka**

Sealed tenders are hereby invited from the bona fide firms for interior decoration works as detailed below:

- 1) Tender Notice Ref. No. and Date : MGBL/HO/GSD/Sales Center/2021; 20/04/21
- 2) Purpose of tender : Interior Decoration Works
- 3) Last date of completion of the work : 21 days from the date of work order
- 4) Eligibility for the tender :
 - a) Interior Decoration Firms/any reputed and experienced firms in related field. Eligible parties may collect Tender Schedule (Annexure - A) from the Website Meghna Bank Ltd.
 - b) The interested firms that meet the eligibility requirement should apply to participate in the tender along with the documents mentioned in Sl # 10.
- 5) Address of the office submission of Tender bid : General Services Department, Head Office, Dhaka (in the designated tender box placed in the reception)
- 6) Last date of submission of tender bids : Date: 26/04/2021; Time : 11:30 Hours
- 7) Opening date and time of tender bids : Date: 26/04/2021; Time : 11:45 Hours
- 8) Details of works : As detailed in the tender schedule
- 9) Name of Division/Department inviting tender : General Services Department, Head Office, Dhaka
- 10) Papers/certificates to be enclosed with the tender bid :
 - a) Photocopy of Trade License
 - b) Attested photocopy of proof of ownership of the tender.
 - c) Attested photocopy of full income tax paid certificate including TIN.
 - d) Attested photocopy of VAT certificate.
 - e) Nationality certificate (issued by Mayor, City Corporation/Chairman, Municipal/Union Council)
 - f) Satisfactory performance certificate.
 - g) List of technical persons with bio-data
 - h) Six months' Bank statement.
- 11) Special instructions :
 - a) Tender bids shall remain valid till 45 (forty five) days from the date of opening.
 - b) If any holiday falls on the date of opening tender bids, then all bids shall be

opened on the following working day.

- c) Tender bids shall be declared ineligible if all papers/documents called for in serial No. 10 are not enclosed.
 - d) Besides all above noted conditions all other terms and conditions Mentioned in the tender schedule shall also apply.
- 12) The Bank reserves the right to accept or reject any or all the tender or any part thereof without assigning any reason whatsoever and reserves the right to further negotiate with any of the bidders. The Bank Authority also reserves the right to modify the design, increase or decrease quantity or works, change color, quality, brand etc.



Executive Vice President
General Services Department

**SUMMARY OF INTERIOR DECORATION WORKS OF
SALES CENTER & CALL CENTER AT MEDONA TOWER,
28, MOHAKHALI C/A, DHAKA.**

NOTE:

1. The rate should be including of VAT & AIT as per govt. rule.

SI	Description of works	Amount
A	CIVIL WORKS	
B	MS & STAINLESS STEEL WORKS	
C	ALUMINIUM & GLASS WORKS	
D	TILES WORKS	
E	CEILING WORKS	
F	PAINT WORKS	
G	ELECTRICAL WORKS	
H	SANITARY WORKS	
I	DOOR WORKS	
J	FURNITURE & FIXTURES WORKS	
K	MISCELLANEOUS WORKS	
	Total Amount	

Total amount in words:



SCHEDULE OF INTERIOR DECORATION WORKS OF SALES CENTER & CALL CENTER AT MEDONA TOWER, 28, MOHAKHALI C/A, DHAKA.

SL	DESCRIPTION OF WORK	UNIT	QNTY.	UNIT PRICE	AMOUNT (TK.)
A. CIVIL WORK					
01	Dismantling works: Dismantling the existing Plaster, Brick, RCC, CC etc. works and remove the debris to a safe and distant place.				
	a) Floor chipping	sft	Nil		
	b) 5" Brick wall	sft	Nil		
02	Patent Stone -Construction of Patent Stone (average 4") with CC concrete (1:2:4) by Cement, Coarse sand(FM-2.5) and ½" downgraded picket jhama chips and finishing the top with neat cement and curing at least for 7 days; all completed as per instruction of the engineer in-charge.	sft	Nil		
03	5" Brick wall: Construction of 5" Brick wall by 1st class brick with cement mortar (1:4) in exterior, interior wall including cleaning, soaking the bricks at least 24 hours before use and washing the sand etc.; all complete as per design and instruction of the Engineer-in-charge.	sft	350		
04	Reinforced Cement Concrete (R.C.C.) work (lintel, False slab, sink counter & others): Cement: sand: stone chips (1:2:4) with reinforcement fabrication of 12mm deformed bar placing @ 4" c/c both way and 10 days curing after casting. All complete as per design and instruction of the authority/Engineer-in-charge.	cft	45		
05	Plaster work: Minimum ½" thick cement plaster (1:5) to wall, ceiling both inner and outer surfaces, finishing the corner and edges including washing of sand and curing at least for 7 days, all complete as per drawing and direction of the authority.	sft	750		
Sub Total:					
B. MS & STAINLESS STEEL WORK					
01	Collapsible gate (Main entry): Supply, fitting, fixing of collapsible gate made with 1"x1"x1½" MS angle and 1"x1" flat bar, all complete including enamel paint as per design and instruction of authority/Engineer in charge.	sft	64		
02	Rolling Shutter (Main entry): Supplying, fitting/fixing rolling shutter made with 1mm thick imported Nickel / Zinc coated plain sheet, 3mm thick guide U channel. All complete as per direction of the authority/Engineer-in-charge.	sft	85		
Sub Total:					



C. ALUMINUM & GLASS WORK

01	Tempered Glass door: Supply fitting/fixing frameless glass door (size: 3'-0"x7'-0") made of 10mm thick tempered glass with all foreign made hardware/accessories (VVP brand-Thailand) such as stainless steel handles(24" long uniformly rounded), Concealed auto-closer, stopper, lock etc.; all complete as per design/drawing and instruction of the authority.	Nos	4		
02	Glass Partition with Armor section: Supply and fitting/fixing Glass partition made of Silver color Armor section (Fu Wang/KAI Brand) and 10mm clear glass, including all accessories; all complete as per drawing and instruction of the authority/Engineer-in-charge.	sft	100		

Sub Total:

D. TILES WORKS

01	Granite works: Supply, fitting & fixing of best quality imported granite (18"x12") color, texture and sample as per instruction of the Engineer-in-charge. Sample will be approved by Bank Authority before use.	sft	10		
02	Floor Tiles: Supplying, fitting/fixing of best quality RAK tiles (size: 12"x12") with mortar (1:4) base maintaining proper sole/level and raking out the joints with matching color cement/pigment, curing at least 3 days; all complete as per drawing, design and instruction of the authority/Engineer in charge.	sft	85		
03	Wall Tiles : Supplying, fitting/fixing best quality RAK/Chinese glazed wall tiles (size: 12"x18") of approved color & texture with sand (FM 1.2) cement mortar (1:3) base maintaining proper sole and raking out the joints with matching color cement/pigment, curing at least 3 days; all complete as per drawing, design and instruction of Engineer in charge.	sft	250		
04	Skirting: Supplying, fitting/fixing wall tiles matching with floor tiles (4") with sand (FM 1.2) cement mortar (1:3) base maintaining proper sole and raking out the joints with matching color cement/pigment, curing at least 3 days; all complete as per drawing, design and instruction of the authority/Engineer in charge.	rft	35		

Sub Total:



E. CEILING WORK

01	<p>PLAIN CEILING WITH DRY GYPSUM BOARD Supplying, fitting and fixing of plain gypsum board ceiling with (pocket to support vertical blind rail made of 12 mm thick plain partex board with paint finish to be made at window and/or front elevation area) of 10 mm thick dry gypsum board with best quality 38 mm furring channel frame at 600 x 600 mm in grid suspended from ceiling or roof or beam fixed to the ceiling by rowel plug, screws, hooks, nails etc. maintaining straight lines and desired finished level at bottom face with vertical strut, making grooves at joint , filling them with bokrom paper and gypsum powder as required including cutting holes in slabs or beams by electric drill machine and mending good the damages, if any, during execution of the work including cost and carriage of all materials, accessories, labour for installation, electricity charge, scaffolding, screws, nails etc. including. painting 2 coats over a coat of priming with best quality and Plastic Paint of approved colour (Berger or Equivalent Quality) all complete as per instruction, guideline and full satisfaction of the Engineer in Charge.</p>	sft	1350		
02	<p>3" Full Height Partition: Supplying, fitting & fixing full height partition made by double faced ½ thick plain PARTEX board on 2" x 2" section seasoned Garjan wood framing, with nails & glue,in/c making horizontal / vertical grooves, fixing the same on floors/walls by electric drill machine & mending good the damage if any during execution of the work in/c cost of all materials, accessories, scaffoldings, labour for installation, screws, nails etc, in/c paint atleast 3 coats over a coat of priming in/c necessary sanding, putty works etc. complete in all respect as per design, drawing and direction of Architect /Engineer In charge.</p>	sft	320		
03	<p>Drop Beam: Drop beam over 7'-0" height glass partition with painted particle board and gorjan wooden frame all complete</p>	rft	120		

Sub Total:

F. PAINT WORK

01	<p>Plastic paint (roller finish): Plastic paint (Berger brand) of approved color to/on plastered and others surfaces minimum 3 coats by roller finish after necessary lime putty work, cleaning, sand papering the base surfaces of wall treatment, including supply of all materials etc. all complete as per instruction of the authority/Engineer-in-charge.</p>	sft	3500		
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02	Enamel paint: Enamel paint (Berger brand) of approved color minimum 3 coats by spray/brush finish after necessary putty work, cleaning, sand papering the surfaces, treatment, including supply of all materials etc. all complete in all respect as per instruction of the authority/Engineer-in-charge.	sft	2600		
				Sub Total:	
G. ELECTRIC WORK					
01	HANGING TUBE LIGHT : Single tube, light shade with all accessories etc.	nos	50		
02	T4 LIGHT Supply, fitting & fixing imported T4 Tube light of 4FT each of approved quality with all other accessories etc. all complete up to testing & commissioning as per full satisfaction of Engineer in charge.	nos	75		
03	LED spot light: Supplying, fitting & fixing of complete set of LED spot Lamps (Brand-Tachi ; 18 W) with all accessories etc. all complete as per drawing, design & direction of the authority/Engineer in-charge	nos	145		
04	Exhaust Fan (For Toilet & pantry): Supply, fitting/fixing 8" diameter exhaust Fan (National deluxe/ equivalent) with electrical connection for pantry; all complete as per drawing and direction of the authority/Engineer in-charge.	nos	5		
05	PVC PIPE WORK: PVC piping work for electrical, networking and telephone wiring				
	a) 3/4" dia PVC Pipe (with wall cutting and laying of pipe)	rft	1200		
	b) 1" dia PVC Pipe (with wall cutting and laying of pipe)	rft	900		
	c) 3/4" dia flexible Pipe (do)	rft	1300		
	d) 1" dia flexible Pipe (do)	rft	800		
06	MDB/ SDB BOARD: As per requirement of site	nos	2		
07	1 gang Steel box	nos	135		
08	M.K. SWITCH:				
	a) 1 Gang (1 way) switch	nos	7		
	b) 2 Gang (1 way) switch	nos	18		
	c) 3 Gang (1 way) switch	nos	15		
	d) 4 Gang (1 way) switch	nos	25		
09	M.K. SOCKET:				
	a) 5A, 2pin socket	nos	50		
	b) 13A, 3 pin socket	nos	100		
	c) 15A, 3 pin socket	nos	10		
10	Circuit breaker (Legrand/ABB):				
	a) 100A TP MCCB	Nos	2		
	b) 63A TP MCCB	nos	2		
	c) 20-32A TP MCB	nos	15		
	d) 10A - 32A SP MCB	nos	55		



11	Main electrical cabling work: (BRB/Paradise)				
	a) 1C X 1.5 rm BYA cable	coil	20		
	b) 1C X 3.0 rm BYA cable	coil	12		
	c) 1C X 4 rm BYA cable	coil	10		
	d) 1C X 35 rm BYA cable	rft	250		
12	EARTH CONTINUITY CONDUCTOR: (BRB/Paradise)				
	a) 1.0 re BYA (Green)	coil	10		
	b) 1.5 re BYA (Green)	coil	6		
13	Wall moving fan for dining & meeting room (GFC brand, Pakistan made)	nos	2		
14	Earthing works(up to 150 rft) Cable: BRB	job	1		
15	DP switch	Nos	2		
16	Three phase digital meter	nos	1		

Sub Total:

H. SANITARY WORK

01	COMODE WITH LOWDOWN Supply, fitting & fixing of RAK combi commode set with low down of gray/white color with other fittings etc. all complete as per full satisfaction of the Bank Authority. (Model RAK-Karala).	nos	5		
02	PADESTAL BASIN Supply, fitting & fixing of RAK pedestal basin set of ivory/white color with other fittings etc. all complete as per full satisfaction of Engineer in charge. (Model : Tampa Symphonic).	nos	4		
03	Soap case: Supply, fitting & fixing of best quality soap case (Nazma/Sattar).	nos	5		
04	Towel rail: Supply, fitting & fixing of best quality towel rail.	nos	5		
05	Paper holder: Supply, fitting & fixing of best quality soap case (Nazma/Sattar).	nos	5		
06	TOILET SHOWER: Supply, fitting & fixing of best quality toilet shower (Nazma/Sattar).	nos	4		
07	Mirror: Supplying, fitting & fixing of best quality Mirror & Glass tray with all necessary accessories all completed as per drawing and direction of the Engineer in charge.	sft	24		
08	SS Sink: Supplying, fitting & fixing imported SS Sink (Singapore-Ocean) with all necessary accessories, i.e. flexible connector pipe, waste water pipe, iron arms etc. all completed as per drawing and direction of the authority/Engineer in charge.	nos	1		
09	Angle stop cock: (Nazma/Sattar).	nos	7		
10	Pillar cock: (Nazma/Sattar).	nos	4		
11	Bib cock: (Nazma/Sattar).	nos	4		
12	Sink cock: (Nazma/Sattar)	nos	1		
13	Grating (3"-5"), UPVC		5		



14	GI pipe: Supplying, fitting & fixing/laying in wall, floor (as conceal) GI pipe (Basundhara Brand) with all necessary accessories, i.e. union, socket, elbow, connector etc.; all complete as per drawing and direction of the authority/Engineer in charge. a) 1/2", 3/4" diameter b) 1 1/2", 2" diameter	LS	1 Job		
15	Supply fitting and fixing of required dia UPVC pipe (National Polymer/RFL/Aziz) including all PVC fittings such as tees, elbows, junctions, joints, gasket and making holes in floors & walls connecting up to main sewerage line.	LS	1 Job		

Sub Total:

DOOR WORKS

01	Flush Door with frame: Supplying & fitting/fixing Wooden Flush Door made of Garjan veneered particle board shutter (Star brand) & 5"x2 1/2" Gamari wood frame including Hinge (Brass) all expose surfaces finished by enamel paint & at hidden faces pasted anti corrosive chemicals such as Enamel paint/Tar/ Soil Oil etc.; all completed as per drawing/design and direction of the authority/ Engineer-in-charge.	nos	6		
02	Door Lock:	nos	6		

Sub Total:

J. FURNITURE & FIXTURES WORKS

01	MOVING DRAWER UNIT: Drawer unit made of 3/4" melamine board for Call Center.	nos.	20		
02	Full Height Cabinet (H-6'-10", D-1'-6"): Manufacturing, supplying, fitting/fixing wall cabinet made of 3/4" laminated Board (Star Brand) shutter & outer side/expose faces and shelf by 3/4" ply wood, including all accessories such as continuous hinge (brass), lock (Arms strong-Korea), Handle, shutter magnet etc.; all complete as per drawing, design & direction of the authority/Engineer-in-charge.	sft	185		
03	Low Height back cabinet (H-2'-6", D-1'-6"): Manufacturing, supplying, fitting/fixing of cabinet made of 3/4" laminated Board (Star Brand) shutter & outer side/expose faces and shelf by 3/4" ply wood, including all accessories such as continuous hinge (brass), lock (Arms strong-Korea), Handle, shutter magnet etc.; all complete as per drawing, design & direction of the authority/Engineer-in-charge.	sft	75		



04	Over Head Cabinet (H-2'-0", D-1'-6"): Manufacturing, supplying, fitting/fixing of cabinet made of 3/4" laminated Board (Star Brand) shutter & outer side/expose faces and shelf by 3/4" ply wood, including all accessories such as continuous hinge (brass), lock (Arms strong-Korea), Handle, shutter magnet etc.; all complete as per drawing, design & direction of the authority/Engineer-in-charge.	rft	105		
05	MEETING TABLE (3'-0") (Round) Supply and installation of Meeting Table made of 25mm thick Malamine board of approved color as table top, 18mm thick graphite board as support, including locks, support rubber mountings and other standard hardwares etc. all	Nos	1		
06	Photocopy & Printer table: Local made table	Nos.	1		
07	SALES OFFICER TABLE (Wide-4'): Supply and installation of Table including made of 25mm thick Malamine board of approved color as table top, 18mm thick graphite board as support, including locks, support rubber mountings, cut throughs and other standard hardwares etc. all complete as per standard design and full satisfaction of the Engineer in charge.	rft	66		
08	SALES OFFICER TABLE (Wide-2'): Supply and installation of Table including made of 25mm thick Malamine board of approved color as table top, 18mm thick graphite board as support, including locks, support rubber mountings, cut throughs and other standard	rft	21		
09	CALL CENTER RUNNING TABLE (Wide-4'): Supply and installation of Table including made of 25mm thick Melamine board of approved color as table top with front partition, 18mm thick graphite board as support, including locks, support rubber mountings, keyboard trays, drawer channels, computer wiring cut throughs and other standard hardwares etc. all complete as per standard design and full satisfaction of the Engineer in charge.	rft	21		
10	CALL CENTER RUNNING TABLE (Wide-2'): Supply and installation of Table including made of 25mm thick Malamine board of approved color as table top, 18mm thick graphite board as support, including locks, support rubber mountings, keyboard trays, drawer channels, computer wiring cut throughs and other standard hardwares etc. all complete as per standard design and full satisfaction of the Engineer in charge.	rft	21		
11	Key board tray:	nos	25		



12	Notice Board (2'-0"x3'-0"): Manufacturing & supplying/fitting/fixing Notice Board made of garjan wood Frame (1"x1½"-edge molded), Back by loose/flexible materials board and broad front pasted light green mokhmal cloths etc.; all complete in all respect; including hanging arrangement and best quality polishing as per drawing, design & instruction of the authority/Engineer-in-charge	sft	18		
Sub Total:					

K. MISCELLANEOUS WORK

01	Frosted paper: Cutting, fitting/fixing imported plain frosted film/paper (Water/Off color) on glass surface; all complete as per design/drawings and direction of the Engineer in charge.	sft	120		
02	Column & Wall paneling: Supplying, fitting & fixing wall paneling made by single faced ½ thick PARTEX board on 2" x 2" section seasoned Garjan wood framing, with nails & glue, in/c making horizontal / vertical grooves, fixing the same on floors/walls by electric drill machine & mending good the damage if any during execution of the work in/c cost of all materials, accessories, scaffoldings, labour for installation, screws, nails etc, in/c clear varnishing / polishing for atleast 3 coats over a coat of priming in/c necessary sanding, putty works etc. complete in all respect as per design, drawing and direction of Architect /Engineer In charge.	sft	750		
03	Vertical blinds: Supplying, fitting/fixing 5" wide approved color imported Vertical blinds with all fitting & accessories as per instruction of the authority/Engineer-in-charge.	sft	560		
04	PVC mat for main entry & other area	sft	40		
05	SIGNAGE & LOGO work (Size: 3'X2'): Supplying, fitting/fixing of Sign Board made of Acrylic sheet and other necessary hardware; all complete as per design/sample and instruction of authority/Engineer-in-charge.	nos	2		
06	Toilet signage	nos	6		
Sub Total:					

